





### AirKey registration



> Visit <u>https://airkey.evva.com</u> and click the **AirKey registration** button.

Register to AirKey	
Please write at least the marked lickle tree. Your (Veh AcKey to an writes you pl	, and register to fickly. Then you will receive a confirmation tomal with your aver long of erosystem; when using the worklende tog playment.
O Balters calteres # Pilate	e calaran
Artry access	
14	w .
* first same	Ford same
*Latrume	Lastnerne
*( and	( ess.
	Test.
Pattode	Pretor Oy Ch.
Country	Pass Boost
Talayhana mardan	Telephore comment.
	74

> Complete the fields in the form. Fields highlighted by \* are mandatory fields. Please remember to enter the captcha text in the corresponding field and tick the boxes for the General Conditions and end user licence agreement (EULA).form.



 You will receive a confirmation email to complete AirKey registration.
It includes the following information: a link to specify the password, your customer number and your user name.

	AirKey	Login	access to security
🔾 Language:	English	•	
User ID:	User ID		
Password:	Password		
	Log in		Password forgotten

> You can now log in with your user name and password at <u>https://airkey.evva.com</u>.

1

Refer to our AirKey system manual in Section **4.3 Registering for AirKey online administration** for a more detailed description of the "AirKey registration" process.

### Add credit





> On the *Home* page, select the *Add credit* tile. For this purpose, a KeyCredit card is required featuring a scratch field on the rear that conceals a credit code.





- > Enter the credit code printed on the the KeyCredit card (not case-sensitive).
- > Click the **Add credit** button.

The system will confirm having correctly topped up your credit if the credit code was correct.

# Creating smartphones and registering them using "Send a Key"



On the Home page, select the "Send a Key" tile.

create a new po	son with smartprone.	
*n	rst name First name	
•u	ist name Last name	
	dentifier Identifier	
* Telephone	number Telephone number	
Language for corresp	ondence English -	
if you have not y input telephone them as part of t	et registered the smartphone, the registration code is automa number by SMS message. You can assign authorisations and i he next step.	itically sent to th mmediately send

> Click **Continue** once you have completed all mandatory fields.



> Installing the AirKey app: Click the link in the text message (SMS) and install the app on the smartphone. Now once again click the link in the text message (SMS) and then confirm the registration code.



> Enter a person name, code, etc. in the search field. If you are aware of the fact the user has not yet been created, select **Create new**.



> A text message is sent to the corresponding user containing a link to the AirKey app to register for a locking system.

6	Activate encryption Please enter a PIN code before registering your smartphone to the access control system. The PIC orde provides Antifery against matching of the PIN security settings at later time to the Control System of the PIN to the PIN security settings at later time Enter PIN*	
	DIN assurity SKIP CONFIRM	

> The requested PIN code is a security option that can also be skipped if you do not want to enter the code each time you unlock a locking component.

A detailed description of "Creating smartphones and registering using "Send a Key"" is available in our AirKey system manual in Section **4.9.1** "Send a Key" function.

# Creating smartphones and registering them using a registration code



> On the *Home* page, in the grey bar of the *Media & persons* block, select *Add -> Add Person*.



> On the **Home** page, select the **Smartphones** tile.

> Click on the *Create medium* button. (available in the Google Play Store).



> Now you are in the details section of the smartphone you created.

> Click the + icon above the smartphone next to where it says "No person".

- > Select the desired person and click *Continue*.
- > Click Assign person to complete the process.

6	EVV	AirKey			
9	🛧 номе	ACCESS CONTROL SYSTEM	MEDIA & PERSONS	PROTOCOLS	20 AD
		Create person			
	2	Details			
	New person				
		Details			
		* First nam	Firstname		
		* Last nam	Lastname		
		Identifie	Identifier		
		Gende	Please select +		
		Date of birt	DDAMANNY T		

Complete the fields in the form.
Fields highlighted by \* are mandatory fields.
Click *Save*.

	Create new medi	um
Media type Smartpho	ne	
Designation		
Designation		
Telephone number		
+43 664 123		
de Back	2/2	Create media

### > Select *Smartphone* as the new medium and click *Continue*.

> Then enter the designation and telephone number of the smartphone.

> Click Create medium.

10 KMC 1	🗑 ACCESS COMPRESIDEN 🔹 MEDA & PESSONS 📄 PROTOCOLS 🕹 ADMINISTRATORS 🕥 PESS
	bit molem
	Adventure bran forms C Madate
	and a second sec
	Medium
	Modulto -
Seattlese 1	teropeton Disalphote 1
+45 123 454 788-0	*Singtone number = +43 122 455 728 8
00-	Suite 🔓 Uniteden
	Last update
	40,4008

> Select *Edit medium -> Details*.

In the "Registration" block, click *Create registration code*.

A new registration code including its validity date will be shown.



> Install the AirKey app on your smartphone (available from the Google Play Store/Apple App Store)

8	Add access control system	9	Activate encryption
	Please enter the registration code you received from the access control system administrator:		Please enter a PIN code before registering your smartphone to the access control system. The PIN code notes they find gaptint multiplease the PIN code in the Ankiya security settings at a later time (not recommended).
	520093306688		
	CANCEL REGISTER		DIM converting

> Initially, you must accept the disclaimer in the AirKey-App before being able to register the smartphone. Subsequently enter the recently created registration code.

> The requested PIN code is a security option that can also be skipped if you do not want to enter the code each time you unlock a locking component.

Activating the special authorisation "Maintenance mode" for this smartphone: Maintenance mode can only be activated on smartphones that have already been assigned to a person. As a result of activation, the smartphone is authorised to lock and unlock locking components that are in factory state as well as adding or removing locking components and media within the locking system. Activation additionally allows updates of locking component firmware and media key ring versions.

A detailed description of "Creating smartphones and registering using a registration code" is available in our AirKey system manual in Section **4.8 Creating smartphones** and **4.9 Registering smartphone**. Refer to Section **4.14 Assigning authorisations** for information about "Assigning authorisations".

## Adding locking components using the smartphone

Settings	
Maintenance mode	$\overline{\mathbb{V}}$ Activate special authorisation "maintenance mode" for this smartphone.
Office mode	Medium can activate office mode
Show protocol data	Show protocol data in the AirKey app.
Release duration	Normal release duration
	Extended release duration
PIN code protection	PIN protection is not activated

> Activate the special authorisation "maintenance mode" on the *Home* page in the Smartphones tile.

> Click on the desired smartphone in the overview list.

> In the *Edit medium -> Details -> Settings* menu, tick the box for maintenance mode and then click *Save*.

#### Via NFC:



Start the AirKey app and select the icon Connect to component<sup>1</sup>.

> Hold the smartphone to the locking component in factory state.s.

#### **IMPORTANT:** The maintenance

authorisation must have been activated for the smartphone!

#### Via Bluetooth:



> Touch cylinders in factory state to wake them up and make sure they are shown on the overview list of Bluetooth locking components in range.

Android: Click on the three dots next to the locking component in factory state<sup>1</sup>. Subsequently select Connect<sup>2</sup>.

> **iPhone:** Swipe the component in factory state to the left, a menu highlighted in yellow appears. Select **Connect 1**.

**IMPORTANT:** The maintenance authorisation must have been activated for the smartphone!administration.



> The smartphone establishes a connection to the locking component. Do not go beyond the NFC or Bluetooth range between the locking component and the smartphone.



**TIP:** Hold the locking component to the NFC antenna of the smartphone.



- > Now you see the locking component's details.
- > Tap Add component.





> Enter a unique designation for the locking component including additional information and tap *Add*.

> Select the corresponding locking system if several locking systems are available.

> Using NFC once again hold the smartphone to the locking component in factory state or using Bluetooth do not leave the locking component's range to complete the process.

10

Please refer to our AirKey system manual in Section **4.11 Adding locking components** for a more detailed description on "Adding locking components using the smartphone".

## Adding cards, key tags and Combi keys using an Android smartphone



> Activate the special authorisation "Maintenance mode" on the *Home* page via the *Smartphones* tile.

> Click the relevant smartphone in the overview list.

In the menu go to *Edit medium -> Details -> Settings* and tick the box for maintenance mode before clicking *Save*.



> Hold the smartphone to a medium in factory state. The smartphone establishes a connection to the medium. Do not go beyond the NFC range of the connection between medium and smartphone.



> Start the AirKey app and select the **Connect to component 1** icon.

**IMPORTANT:** The maintenance authorisation must have been activated for the smartphone!



**TIP:** Hold the medium to the NFC antenna of the smartphone.



> Enter a unique designation for the locking component and tap *Add*.

> Select the corresponding locking system if several are available.



> Now once again hold the smartphone to the medium in factory state to complete the process.



Refer to our AirKey system manual in Section **4.12 Adding cards, key tags and Combi keys** for a more detailed description on the "Adding cards, key tags and Combi keys using smartphones" process.

## Adding cards, key tags and Combi keys using iPhones – encoding media



> Activate the special authorisation "Maintenance mode" on the *Home* page via the *Smartphones* tile.

Click the relevant iPhone in the overview list.

In the menu go to *Edit medium -> Details -> Settings* and tick the box for maintenance mode before clicking *Save*.



> Start the AirKey-App and select the *Encode media* menu item from the main menu.

> Select the Bluetooth locking component from the overview list you would like to use to update the medium with.

> A connection to the medium will be established. Do not go beyond the range of the connection between locking component and medium.

#### **IMPORTANT:** The maintenance

authorisation must have been activated for the smartphone!



> Hold the medium in factory state to the locking component to update the medium.





Tap Add in the media details. Enter a unique designation for the locking component and tap Add. Select the corresponding locking system if

several locking systems are available.



> Once again hold the medium in factory state to the locking component to complete the process



Refer to our AirKey system manual in Section **6.6 Encoding media** for a more detailed description of the "Adding cards, key tags and Combi keys using iPhones – encoding media" process.

#### AirKey system overview:

http://www.evva.at/products/electronic-locking-systems-access-control/airkey/system-overview/ en/

#### AirKey online management:

http://airkey.evva.com

#### AirKey software tutorial:

http://video.evva.com/tutorials/airkey/software/de/

#### Assembly manuals, data sheets and important information for use:

http://www.evva.at/products/electronic-locking-systems-access-control/airkey/assemblyinstructions-datasheets/en/




www.evva.com